

Broker View Feature – View CE Marketplace activity for your office

Once you have logged in, click on Office CE Credits from the menu on the top of the page:



After clicking on **Office CE Credits**, you will see a list of offices associated with your license information:



By clicking on the individual Office Name, you can view a list of agents associated with that location.

CE Reporting Find A Class	News		
My CE Credits Office CE Credits			
Office CE Cre	dits		
Registered Broker			
Licenses and Employers 🗙			
6504999999 (Active) Brokerage Regis	tered Name	0	
CE Reporting Offices (click on a name	to display licensees and ci	redits)	
OFFICE NAME / LICENSE	to display incensees and ci	ADDRESS	
Brokerage Registered LARA Name Brokerage Business Name	ŧ	123 Delta Ave. Gladstone, MI 4983	7
Employer company (LARA license) 6505999999	Licensees: 8 (click on a name to view their current CE credits statu		
	LICENSEE	REALTOR MEMBER	TOTAL CE CREDITS
	Agent 1 *	R	0
	Agent 2 *	R	0
	Agent 3	R	0
	Agent 4 *	R	0
	Agent 5 *	R	3.00
	Agent 6 *		0
	Agent 7 *	R	0

Agents with an * next to their name have logged in and are active users of CE Marketplace. You have the ability to click on the agents' names to view their CE History, but you cannot make any changes to their records. You may also download copies of the reports in Microsoft Excel format by clicking on the icons or link next to the office(s).

Have any questions or comments about your Office CE Credits report? We're here to help. We can be contacted via telephone at (844) 642-6633, Monday through Friday from 9 am to 4 pm or via email at tracking@cemarketplace.net.